**Bampton Parish Council**

**Meeting:** Annual Parish Council Meeting **Date:** Tuesday, 17th May 2022

**Venue:** Bampton Memorial Hall

**Present:** India Tuer (IT), Pete Salway (PS), Alan Mackenzie (AM), Neil Hughes (NH)

**Apologies:** Ray Bruin (RB), Catherine Lacey (CL), Laura Harker (LH)

**In Attendance:** Sandie Watson (Clerk/RFO)

**Members of Public:** 0

**Minutes**

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| **Item** | **Key Points/decisions** | **Action** |
| 299.1  Election of Chairman | Cllr Tuer was proposed and accepted. Cllr Tuer signed the Acceptance of Office. |  |
| 300.2  Election of Vice-Chairman | Cllr Salway was proposed and accepted. Cllr Salway signed the Acceptance of Office. |  |
| 301.3  Apologies | Cllr Bruin – Illness, Cllr Lacey – Work commitments, Cllr Harker - Illness  Resolved that the apologies be accepted and the reasons recorded. |  |
| 302.4  Declarations of Interest | 1. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.  2. Personal Interests. None received.  3. Prejudicial Interests. None received.  4. Dispensation Requests. None received. | **ALL** |
| 303.5  Minutes | Resolved that the minutes from the Parish Council Meeting on 15th March 2022 were accepted as a true record and signed by the Chairman. |  |
| 304.6  Outcomes of Actions of last meeting | **Request to LDNP** for representative to attend the PC meetings. The election nominations are taking place to fulfil the position following resignation. A representative will be elected in due course.  **Parish Plan** – ongoing  **Church and Memorial Noticeboards** – still awaiting contractor  **Bampton Endowed School** – no applications have been received. Committee are still looking for volunteers. Treasurer will stay on for a bit longer.  **Potential Planning Breach** – LDNPA are investigating. |  |
| 305.7  External Meetings | NH reported on the road closure in Shap and confirmed it will be completed in the next two weeks. |  |
| 306.8  Public Question Time | No members of the public were present. |  |
| 307.9  CCTV | The Memorial Hall Committee presented an invoice at the Annual Parish Meeting. The Council to consider and Clerk to put on next agenda. | **SW** |
| 308.10  Dog Fouling | The Council have received reports of dog fouling in the Gate Foot area. The Council resolved to put a reminder in the newsletter for dog owners to pick up after their dog. | **SW** |
| 309.11  Garden Waste Skip | Cllr Tuer proposed the Council supply two additional garden waste skips, one in April and one in October. The cost of each skip is £430 plus VAT. The Council resolve to book a skip in October and add the costs into the budget for 2023/24. | **SW** |
| 310.12  Parish Council Insurance | The insurance is due for renewal on 1 June 2022. The Council resolved to pay as costs in-line with the agreed 2022/23 budget. | **SW** |
| 311.13  Parish Elections for Lake District National Park Authority | The Council resolved to nominate Cllr Mackenzie as the Parish Member. The Clerk to send in the application to Cumbria Association of Local Councils. | **SW** |
| 312.14  Footway Lighting | Following discussion, the Council resolved to ring fence the funds in the business reserve account for this purpose and confirm its inclusion in the budget going forward. | **SW** |
| 313.15  Queen’s Jubilee | The Council resolved to pay £139.65 for the commemorative gifts. The Community Hall Committee will circulate a list of events. The Clerk to add to the website. | **SW** |
| 314.16  Road between Bampton and Bampton Grange | Due to the traffic increase and concerns for pedestrians the Council resolved to request Cumbria County Council to consider imposing a 30mph speed limit between Bampton and Bampton Grange. Clerk to contact CCC. | **SW** |
| 315.17  Financial Report | Resolved: The Clerk circulated the budget and bank reconciliation. Closing balance on 30 April 2022 is £17,188.99.  The Council reviewed and accepted the transactions and budget 2022/23 updates.  The Clerk reported issues with changing the bank mandate. The Council resolved to look into moving the bank account to another bank. | **SW** |
| 316.18  Audit of Accounts | The Annual Governance Statement was approved.  The Annual Internal Audit report was noted.  The Accounting Statements were approved.  The Certificate of Exemption was approved.  The Council resolved to Appoint an Internal Auditor.  The Clerk confirmed the bank signatories.  The Clerk to action public rights notice and send audit to external auditors. | **SW** |
| 317.19  Planning Applications | **7/2022/3052 Crossgate, Askham, Penrith CA10 2QJ**  The redevelopment of an existing residential dwelling including partial demolitions, the reconstruction of vernacular farmhouse and adjoining barn; the repairs to an existing adjoining barn.  The Council resolved to have no objection to this application.  **Decisions:**  **7/2022/3038 Knipe Hall, Askham, CA10 2PU**  Erection of general purpose storage building – Granted  **7/2022/3226 From road C3043 (Shap to Bampton), Ellerbeck Barn, Bampton Grange**  Re-instatement of agricultural track - Granted | **SW** |
| 318.20  Payments of account | Resolved, the Council approved for payment: Clerks Wages £632; HP Inks £6.66; ICO £35, Clerks Expenses £8.80, £9.99, PKF £15, SLCC £51.33, Bampton Community Hall £8 and £5; Grass cutting £1,100; CALC Subscription £138.06; Cumbria Clock Company £126; C Leece £40.  £7,800.00 Precept received form EDC. | **SW** |
| 319.21  Bank Account | The Council resolved to transfer the funds in the reserve account into the current account and close the reserve account. | **SW** |
| 320.22  Correspondence | LGR updates and CALC newsletters circulated. |  |
| 321.23  Items for agenda and dates of next meetings | **Tuesday, 19th July 2022 at 7.30pm at Bampton Memorial Hall**  Co-option, Boon Day, Asset of Community Value, Community Pub Committee update, New Code of Conduct  **Tuesday, 20th September 2022 at 7.30pm at Bampton Memorial Hall**  **Tuesday, 22nd November 2022 at 7.30pm at Bampton Memorial Hall** | **SW** |
| 322.24  PAYE | Resolved the Council approved to outsource payroll and increase home working allowance. | **SW** |

**Meeting closed 21.29pm**