**Bampton Parish Council**

**Meeting:** Parish Council Meeting **Date:** Tuesday, 19th July 2022

**Venue:** Bampton Memorial Hall

**Present:** India Tuer (IT), Pete Salway (PS), Alan Mackenzie (AM), Neil Hughes (NH), Ray Bruin (RB), Catherine Lacey (CL),

**Apologies:** Laura Harker (LH)

**In Attendance:** Sandie Watson (Clerk/RFO)

**Members of Public:** 2

**Minutes**

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| **Item** | **Key Points/decisions** | **Action** |
| 323.1  Apologies | Cllr Harker - Illness  Resolved that the apologies be accepted and the reasons recorded. |  |
| 324.2.  Declarations of Interest | 1. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.  2. Personal Interests. None received. Cllr Salway item 13.  3. Prejudicial Interests. None received.  4. Dispensation Requests. None received. | **ALL** |
| 325.3  Minutes | Resolved that the minutes from the Parish Council Meeting on 17th May 2022 were accepted as a true record and signed by the Chairman. |  |
| 326.4  Parish Councillor Vacancy | There were no applicants present at the meeting. The Council resolved to defer to the next meeting in September. |  |
| 327.5  Public Participation | A query was raised on the timescale for completion of the noticeboards. |  |
| 328.6  Outcomes of Actions of last meeting | **LDNPA Representative - the Council congratulated Cllr Mackenzie on his successful election.**  **Queen’s Jubilee** – the council thanked the Memorial Hall Committee for organising the event.  **Parish Plan** – CALC have organised a training for this later in the year and SW and PS to attend.  **Church and Memorial Noticeboards** – the contractor has started work on the new noticeboard (to be located at the church) and it should be ready next week. RB to chase up the repairs to the noticeboard outside the memorial hall.  **Church Clock** – thanks have been received for the council’s contribution towards the maintenance of the clock.  **Potential Planning Breach, Crown and Mitre** – LDNPA are continuing their investigation. Complaints are still being received from parishioners following anti-social behaviour from guests staying at the property. The Council encouraged residents to continue to report issues to the police, Eden District Council and Bampton Parish Council. |  |
| 329.7  External Meeting | NH gave a brief update on the local government reorganisation. Services will be shared for both councils and there have been discussions regarding the police crime commission taking over control of the Fire services. He also commented that thanks to efforts from members the Asset of Community Value request for the Crown and Mitre has been successful. |  |
| 330.8  CCTV | The Council resolved to contribute £1,000 towards the installation of CCTV at the Memorial Hall. | **SW** |
| 331.9  Planning Applications | **7/2022/3057 2 Butterwick Cottages, Butterwick CA10 2QQ**  Demolition of existing storage room and erection of sunroom.  The council ratified the decision to have no objection.  **Decisions:**  **7/2022/3052 Crossgate, Askham, Penrith CA10 2QJ**  The redevelopment of an existing residential dwelling including partial demolitions, the reconstruction of vernacular farmhouse and adjoining barn; the repairs to an existing adjoining barn. GRANTED  **7/2022/3035 Low Howe, Askham, Penrith CA10 2QL**  Approval of details reserved by condition no 7 (details of air source heat pumps) on planning approval **7/2018/3132** for reinstatement of residential use to farmhouse and conversion of barns to two holiday lets – GRANTED  **Considerations:**  **7/2019/3063 Carhullan Farmhouse, Bampton Shap, CA10 2QL**  The council ratified its decision to request LDNPA to investigate alleged non-compliance with planning application. | **SW** |
| 332.10  Emergency Plan | Following discussion Cllr Tuer, Cllr Lacey and Cllr Bruin volunteer to be emergency contacts for the parish. The Clerk to email community groups to request further volunteers. | **SW** |
| 333.11  Boon Day | The Council resolved to pencil in Saturday 15th October 2022 as the nominated Boon Day. This is an organised day where a group of volunteers meet and litter pick/tidy up around the village. Cllr Tuer will speak to EDC to borrow litter pickers and refuse bags. Posters and advertising to be discussed at the September meeting. Clerk to put on the agenda. | **SW** |
| 334.12  New Code of Conduct | The Council resolved to adopt the new Code of Conduct. |  |
| 335.13  Asset of Community Value | Cllr Salway gave an update on the success of the application to nominate the Crown and Mitre as an asset of Community Value. He thanked EDC for their assistance. | **SW** |
| 336.14  Community Pub Committee | Cllr Lacey gave an update on progress. The pub is now open and serving drinks. A grant has been received to upgrade the kitchen and food will be served from October. Bed & Breakfast and a meeting room are planned to be available in the coming months. Cllr Lacey requested the council to support a request to extend the 30mph zone between the pub and the School House. The Clerk to add to the next agenda. | **SW** |
| 337.15  Levelling Up | Following discussion the Council would like to put forward the following for inclusion to the survey:- Public Transport, Footway Lighting, Parking, Allotments and Recreation Areas. The clerk to respond. | **SW** |
| 338.16  Financial Report | Resolved: The Clerk circulated the budget and bank reconciliation. Closing balance on 30 June 2022 is £16,902.17.  The Council reviewed and accepted the transactions and budget 2022/23 updates.  The transfer of funds from the reserve account to the current account has been completed.  The Clerk reported issues with changing the bank mandate. The Council resolved to look into moving the bank account to another bank – ongoing. | **SW** |
| 339.17  Payments of account | Resolved, the Council approved for payment: Clerks Wages/Expenses £665.88; HP Inks £6.66; CPSL £14.40, Bampton Community Hall £17.50, Website £210. | **SW** |
| 340.18  Correspondence | LGR updates and CALC newsletters circulated.  The following issues have been raised:-  Knipe Lane, tall roadside hedges and verges obscuring onward visibility, a member of the public has reported it to Cumbria Highways. The council to consider requesting Highways to erect warning signs.  Knipe telephone box is in a state or disrepair and needs urgent attention.  The clerk to add these to the agenda.  Butterwick sign – this has been removed. Clerk to request it to be replaced.  Butterwick Common footbridge – damage has been reported to LDNPA by Cllr Mackenzie. |  |
| 341.19  Items for agenda and dates of next meetings | **Tuesday, 20th September 2022 at 7.30pm at Bampton Memorial Hall**  **Co-option**  **Tuesday, 22nd November 2022 at 7.30pm at Bampton Memorial Hall** | **SW** |
| 342.20  PAYE | The Clerks annual appraisal has been completed. The Council resolved to award a pay increase following the Clerk achieving the CiLCA qualification. | **SW** |

**Meeting closed 20.50pm**