**Bampton Parish Council**

**Meeting:** Parish Council Meeting **Date:** Tuesday, 25th January 2022

**Venue:** Bampton Memorial Hall

**Present:** Rich Shave (RS), Pete Salway (PS), Neil Hughes (NH), Alan Mackenzie (AM),

Ray Bruin (RB), Catherine Lacey (CL).

**Apologies:** India Tuer (IT),

**In Attendance:** Sandie Watson (Clerk/RFO), Laura Harker, EDC (LH)

**Members of Public:** 1

**Minutes**

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| **Item** | **Key Points/decisions** | **Action** |
| 264.1 Apologies | Cllr Tuer – Illness  The Council resolved to accept the given apologies.  RS was Chairman for this meeting |  |
| 265.2 Appointment of Vice-Chairman | Elected RS in November meeting. |  |
| 266.3 Declaration of Interest and/or Requests for Dispensation | a. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.  b. Personal Interests. PS declared an interest in potential planning breach, item 4.  c. Prejudicial Interests. PS declared an interest in potential planning breach, item 4. |  |
| 267.4 Outcomes of action/progress reports from the last meeting | **Request to LDNP** for (new) representative to attend the PC meetings to keep the Council up to date on matters relating to the National Park. SW to invite to Annual Parish Meeting.  **Parish Plan** IT and SW are putting a questionnaire together which will be circulated. SW to add to next agenda.  **Grass Cutting Tender** has been received for the next 3 years and has been included in the budget.  **Recycling** CCTV awaiting quotation from Memorial Hall Committee. Cllr Harker advised there is support available from EDC. | **SW** to action  **IT** & **SW** to action |
| 268.5 Approval of Minutes | The minutes from the meeting on 16th November 2021 were approved by the Council and signed by RS. |  |
| 269.6 Public Question Time | **Church and Memorial Noticeboards** – Awaiting contractor to make noticeboards.  **Potential planning breach** – a member of the public reported concerns about a potential planning breach. The Council have not received a planning application regarding this property. Following discussion, the Council resolved to contact LDNP and EDC and request them to investigate. The Council requested all details and information to be emailed to the Clerk. SW to contact LDNP and EDC to investigate. | **SW** to action |
| 270.7 Planning Applications | **Applications:**  **T/2021/0198** Spruce Cottage, Bampton, CA10 2RQ  Resolved, the Council ratified the response to support previously sent by the Clerk under delegated powers.  **Pending Decision from LDNP**  **7/2021/3155** Mill Craggs CA10 2RQ  **Decision Notices:**  **7/2021/3115** 2 Knipe View CA10 2RF - Granted  **7/2021/3129** Barn north of Bryham Croft CA10 2PU- LDNP Granted  **7/2021/3130** Barn at Low Knipe CA10 2PU – LDNP - Granted  **7/2021/3131** Barn south-east of Lowther Cottage CA10 2PU – LDNP - Granted  **7/2021/3132** Barn at Howgate Foot CA10 2PU – LDNP - Granted  **7/2021/3133** Barn south of Bryham Croft CA10 2PU – LDNP - Granted  **7/2021/3167** Low Rough Hill CA10 2RF – LDNP -- Granted |  |
| 271.8 Bampton Endowed School | Following discussion, the Council resolved to put an advert in the newsletter to request volunteers. | **SW** to action |
| 272.9 Eden District Council | Cllr Harker reported that budgeting was in process and changes within EDC were ongoing. |  |
| 273.10 Cumbria County Council | Cllr Hughes gave a brief report on the judicial review and an update on road resurfacing. |  |
| 274.11 Financial Report | The Clerk circulated the bank reconciliation and budget prior to the meeting. The Council reviewed and accepted the transactions and budget 2021/22 updates. Closing balance on 31 December 2021 Current Account £12,167.04 and Reserve Account £1,005.94. |  |
| 275.12 Budget | Following discussion, the Council resolved to accept the budget for 2022/23. |  |
| 276.13 Precept | The Council resolved to request £7,800 for 2022/23. The increase is due to an increase in operational costs, coming elections and footway lighting maintenance. |  |
| 277.14 Payments of Account | Order for Payments – the Council resolved to pay:-  1. £632 Clerks Salary, HP Ink £6.66, EDC Footway Lights £274.27. | **SW** to action |
| 278.15 Council Policies and Core Documents | The Council resolved to adopt the following policies:-  Appraisal Policy, Code of Conduct, Communications Policy, Complaints Procedure, Data Protection Policy, Data Breach Policy, Disciplinary Procedure, Grievance Procedure, Equal Opportunities Policy, Freedom of Information Policy, Publications Scheme, Press and Media Policy, Grant Policy, Health and Safety Policy, Record Management Policy, Retention of Documents Policy, Risk Management Policy, Sickness and Absence Policy, Standing Orders, Subject Access Request Policy, Training and Development Policy, Transparency Code, Website Accessibility Statement, Pensions Policy. |  |
| 279.16 Correspondence | Bampton Village Septic Tank – an email was received asking who is responsible for the septic tank. EDC responded that the tank is owned and maintained by United Utilities. |  |
| 280.17 Items for the agenda and dates of next meetings | Tuesday, 15th March 2022 at 7pm  Queens Jubilee Beacon  Capital Fund for Lighting  Recycling Centre CCTV  Tuesday, 17th May 2022 Annual Parish Meeting and Annual Parish Council Meeting 7pm  Tuesday, 19th July 2022 7pm  Tuesday, 20th September 2022 7pm  Tuesday, 22nd November 2022 7pm  All meetings to be held in Bampton Memorial Hall commencing 7pm |  |

**Meeting closed 20.20pm**