**Bampton Parish Council**

**Meeting:** Annual Parish Council Meeting **Date:** Tuesday, 18th May 2021

**Venue:** Bampton Memorial Hall

**Present:** Mike Dyke (MD), India Tuer (IT), Ray Bruin (RB), Neil Hughes (NH),

Rich Shave (RS), Catherine Lacey (CL).

**Apologies:** Pete Salway (PS), Laura Harker (LH)

**In Attendance:** Sandie Watson (Clerk/RFO)

**Members of Public:** 5

**Minutes**

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| **Item** | **Key Points/decisions** | **Action** |
| 181.1. Formal Appointment of Clerk | Following discussion, the Council resolved to appoint the new Locum Clerk. A working group was formed with RB, CL and MD to continue and finalise the recruitment of a permanent Clerk. | MD, CL  & RB to action |
| 182. 2 Election of Chairman | MD was proposed by RB and 2nd by RS  IT was proposed by NH, but later withdrew.  Resolved MD to be elected Chairman on the promise the Council supply additional support to the Chair during the six-week period to the end of the financial year due to his busy work schedule. MD accepted and signed the Acceptance of Office |  |
| 183.3 Election of Vice -Charman | MD and CL proposed IT. IT accepted. |  |
| 184.4 Appointing Committees | No committees were appointed. The Parish Plan will be deferred to the next meeting in July. | SW to action |
| 185.5 Apologies | Peter Salway – personal  Laura Harker – personal |  |
| 186.6  Approval of Minutes | The minutes from the meeting on 16th March were approved and signed by MD. |  |
| 187.7 Declaration of Interest and/or Requests for Dispensation | 1. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.  2. Personal Interests.  3. Prejudicial Interests.  RB declared an interest in item 9.1 Planning Application Harley House.  NH declared an interest in item 8 Footway Lights as they are close to his property. |  |
| 188.8 Public Open Forum | There were no members of the public that wanted to speak. |  |
| 189.9 Reports | NH reported that the road works had been completed on Roughhill Road.  NH stated that live meetings are starting to be held and he will attend and report back.  IT stated that a complaint should be made if attendance at Bampton PC meetings was not received from LDNP.  (NH left the meeting) |  |
| 190.10 Finance | (i) Order for Payments – resolved to pay  1. £372 Clerks Salary April £286 and Expenses £86  2. £316 Clerks Salary May £298 Clerks Expenses £18  3. £131.24 CALC Subscription  4. £336.10 BHIB Insurance. The Council resolved to continue with the existing policy for the forthcoming year.  5. £35.00 Internal Auditor  Total: £1190.34  (ii) Funding request from a parishioner for £95 for Covid Newsletter – The Council approved payment.  The Memorial Hall Committee requested a donation towards £5135 for necessary repairs to the building. A report was received outlining the repairs needed, including replacement of doors, concrete frameworks, roof shingles, disabled parking bay. Due to the health and safety requirements specialist contractors would be needed to do the work. Quotes were still being obtained. RS requested the committee to supply a proposal including financial position of the hall for the Council’s consideration. This was agreed and will be sent shortly.  (iii) No further matters raised. |  |
| 191.11.a Matters of Information | MD notified the Council of availability of subsidised training for Zero Carbon Cumbria at £15 per person if any Councillors were interested.  NH Returned to the meeting  (IT suggested to move on to item 13 Planning)  MD moved onto item 13 Planning |  |
| 192.13.1  Planning Application | **7/2021/3068**  High Rough Hill, Askham, CA10 2QL  The Council had received a dispute in respect of this application prior to the meeting. MD invited Members of the Public to speak. A member of the public spoke. MD returned the meeting for further discussion. The Council resolved to **object** to this application due to the lack of inclusion of the local occupancy clause. The Council wish to see properties retain such clause where applicable. The Parish Council believes there is a significant need for local occupancy housing within the Parish. | SW to respond to LDNP |
| 193.13.2  Planning Application | **7/2021/3023**  Harley House, Bampton Grange, CA10 2QR  MD invited Member of the Public to speak. A member of the public spoke. MD returned the meeting for further discussion. The Council resolved to  raise no objection to this application in principal but would want to see adequate insulation and no light obstruction. | SW to respond to LDNP |
| 194.13.3  Planning Application | **7/2021/3079**  Mill Craggs, Bampton, CA10 2RQ  The Council resolved to support this application. | SW to respond to LDNP |
| 195.13.1  Planning  Decisions | **7/2021/3037**  64 Burnbanks, Haweswater, CA10 2RW -permission GRANTED |  |
| 196.11b AGAR | The Council approved:  The Annual Governance and Accountability Return 2020/21.  Certificate of Exemption 2020/21.  Annual Internal Audit Report 2020/21 signed by the Internal Auditor on 28th April 2021.  Annual Governance Statement 2020/21.  Accounting Statements 2020/21.  MD and SW signed the forms. SW to send to the Auditors.  The Councils Accounts and Budget were resolved to be accurate and signed by MD. | SW to action |
| 197.11.c from members | None received |  |
| 198.12 | **Footway Lights** – resolved to defer to autumn budget meeting.  **Food and Book Bank** – CL reported Orton and Shap have successful local schemes. CL to request the organiser to attend the next meeting to present to the Council.  **Church Notice Board** – MD received quote from Company 1 for £545 plus VAT.  MD to obtain two further quotes from two other companies.  **Memorial Hall Noticeboard** – repairs and weather-proofing needed – MD to obtain three quotes.  **Highways Problems** – nothing to report at present.  **Recycling Centre** – Regular over-flowing and fly tipping are constant and on-going problems. The Memorial hall committee will install a camera to monitor the area. Contractor has been requested to make more regular collections (currently fortnightly) but has not to date. SW to contact EDC (cc LH) to request additional collections – weekly if possible.  **Renewal of grass cutting contract** – tender not received from contractor – RB to chase | SW to action  LC to action  MD to action  MD to action  SW to action  RB to action |
| 199.14 Thank you party | Arrangements for a thank you party for the retired Clerk to be arranged after 21 June when lockdown measures are hopefully relaxed. This event will not be funded from PC funds. | MD to action |
| 200.15 Date of next meetings | Tuesday, 20th July 2021  Tuesday, 21st September 2021  Tuesday, 16th November 2021 Budget Meeting  All meetings to be held in Bampton Memorial Hall commencing 7.30pm |  |

**Meeting closed 21.30pm**